

MISSOURI DEPARTMENT OF PUBLIC SAFETY EQUIPMENT TRANSFER AGREEMENT

1. This is an agreement to transfer equipment from the Missouri Department of Public Safety (DPS) to the following local law enforcement agency (LOCAL AGENCY):

Agency Name:

Agency Address:

Agency head: _____, Title: _____

2. The equipment transferred shall be as follows:

3. The initial transfer shall create a gratuitous bailment for a period of twelve months, during which DPS shall retain ownership of the equipment.

4. During the twelve-month bailment period, LOCAL AGENCY shall:

- A. Retain possession of the equipment.
- B. Use the equipment only for law enforcement purposes.
- C. Appropriately license any software installed on the equipment.
- D. Perform reasonable maintenance to maintain the equipment in an operational condition.
- E. Notify DPS within 30 days if the equipment requires unreasonably costly repairs.
- F. Notify DPS within 30 days of any change in LOCAL AGENCY's name, address, or head.
- G. Operate as a full-time law enforcement agency.
- H. Comply with 43.505 RSMo relating to uniform crime reporting.
- I. Comply with 590.650 RSMo relating to racial profiling.

4. If DPS elects to terminate the bailment for a breach of any condition listed in paragraph 3 or for any other reason, DPS shall notify LOCAL AGENCY, and LOCAL AGENCY shall immediately return the equipment to DPS.

5. LOCAL AGENCY shall not dispose of the equipment without written permission from DPS and shall return to DPS any serviceable equipment for which LOCAL AGENCY has no further use.

6. Upon successful completion of the twelve month bailment period, ownership of the equipment shall vest in the local agency, and this agreement shall terminate.

This agreement is effective _____.

date

MISSOURI DEPARTMENT OF PUBLIC SAFETY, by

LOCAL AGENCY, by

signature of agent for DPS

signature of LOCAL AGENCY head

title/position

title/position

Application for Department of Defense Excess Computer Equipment

INSTRUCTIONS:				
1. Complete the information on the application facesheet. 2. Complete the equipment and supply request page (s) of the application 3. Provide a written request for the proposed property. On plain white paper define the problem you will be attempting to impact with the property requested and provide a written justification of all items requested. 4. Complete and sign the Memorandum of Agreement 5. The completed application should be signed by the Chief / Sheriff or Department Director and returned to: Missouri Department of Public Safety, P.O. Box 749, Jefferson City, MO 65102. Attn: Ralph Lindsey.				
APPLICANT ORGANIZATION			SIZE OF DEPARTMENT	
AGENCY			FULL TIME _____	RESERVE _____
ADDRESS			AGENCY PHONE # ()	AGENCY FAX # ()
CITY	STATE	ZIP	E – MAIL ADDRESS _____	
POINT OF CONTACT			TRANSFER OF EXCESS COMPUTER EQUIPMENT : This equipment is excess to the needs of D.o.D. and is hereby transferred to your agency in support of your law enforcement mission, subject to the following provisions: A. It is provided “as is” with no guarantees or warranties (explicit or implied). Any repair, maintenance, insurance or other expenses associated with these items is the sole responsibility of your agency. B. When this equipment is no longer needed, disposal will be accomplished according to the signed Memorandum of Agreement governing this program. The authorized official signature certifies that any equipment received will be used for law enforcement purposes.	
NAME				
TITLE	PHONE			
ADDRESS				
CITY	STATE	ZIP		
AUTHORIZED OFFICIAL-Chief, Sheriff or director				
NAME			AGENCY ORI _____	
ADDRESS			AUTHORIZED OFFICAL SIGNATURE	
CITY	STATE	ZIP	TITLE	DATE

COMPUTER EQUIPMENT REQUESTED	
INSTRUCTIONS: 1. List the quantity of each type of computer equipment being requested. 2. Describe each type of computer equipment requested under the description column.	
AGENCY NAME	
NUMBER OF ITEMS REQUESTED	DESCRIPTION OF EQUIPMENT REQUESTED

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